DEMOCRATIC SERVICES COMMITTEE ACTIONS – 30 SEPTEMBER 2015

MINUTES

- Enable Members to reply to emails from Modern.gov (actioned). GP

- Append list of action points to Committee minutes in future (actioned) GP

ALL WALES ACADEMY (AWA)

- Advise Members how to enable pop ups if they wish to access the AWA on Apple devices. RB

- With reference to Modules found on the Employee section of AWA – officers to investigate whether it is possible to include relevant modules in the Councillors Section (action taken). GN/RB

- Arrange for Members to receive basic training AWA on log in, etc., - to be done as part of other training (actioned). GN

MEMBER DEVELOPMENT PROGRAMME

- Progress/scope the possibility of establishing Member Peer Groups – Member to Member training. GN

- Pursue the sharing /offering of training opportunities to other local authorities (actioned). GN

- Officers to note that the Committee did not support Organisational Development Programme (ODP) briefings prior to Council. Members considered that training/briefings should relate to the business included on the Council Summons for that meeting. GN

- Provide more useful information and open source data online. GN

- Provide concise materials electronically following formal briefing events. GN

MEMBER ICT PROJECT FEEDBACK

- Pilot of new upgraded devices to commence immediately for 4 weeks (actioned). PB/HD

- Establish a set of success criteria against which the upgraded devices will be evaluated. List of success criteria to be circulated to the Committee (actioned). PB/HD GP/GN

- If pilot is evaluated as successful then proceed with roll out of replacement devices. PB/HD GP/GN

- Provide the additional costs for supplying a keyboard with upgraded devices to the Committee. PB/HD

SUPPORT FOR MEMBERS

- Cross Party Working Group to be established to consider what resources are required for Members to carry out their roles effectively. Consultation with political groups and Whips be undertaken (actioned).

  GP

- Invites for the Cross Party Working Group be sent to those Members not present (actioned).

  GP

WORK PROGRAMME

- Items for Work Programme

  Support for Members Task Group Report – January
  Budget – January
  Members Charter – March
  ICT Pilot Outcomes – January
  Independent Remuneration Panel for Wales Report – March